

**BOARD FOR GEOLOGISTS AND GEOPHYSICISTS**

2535 CAPITOL OAKS DRIVE, SUITE 300A, SACRAMENTO, CA 95833-2926

TELEPHONE: (916) 263-2113

FAX: (916) 263-2099

E-mail: geology@dca.ca.govWebsite: www.dca.ca.gov/geology**BOARD MEETING
AGENDA****Thursday, December 5, 2002**

Board for Geologists and Geophysicists
2535 Capitol Oaks Drive, 4th Floor Conference Room
Sacramento, CA 95833-2926
Telephone (916) 263-2113

Approximate Time

- 9:00** 1. Call meeting to order (Matthews) (Action)
- 9:02** 2. Roll call to establish quorum (Matthews) (Action)
- 9:04** 3. Approval of the minutes of the Board meeting of September 24, 2002 (Matthews) (Action)
- 9:10** 4. Public comment on non-agenda items
 This time is scheduled to provide the public with an opportunity to speak on non-agenda items. While the Board cannot take action at this time on non-agenda items, it can decide to place an item on the agenda for a future meeting. (If you wish to speak on a specific agenda item, please fill out a card provided for this purpose at the sign-in table and hand it to a member of staff, preferably prior to the meeting. Those wishing to speak on particular agenda items may do so when they are heard by the Board. The Board reserves the right to solicit additional public comment if the need arises for a particular agenda item.)
- 9:20** 5. Election of Board President and Vice President (Matthews) (Possible action)
- 9:30** 6. Executive Officer's report (Sweeney) (Possible action)
- a. Budget report (presented by DCA Budget Office)
 - b. Enforcement report (presented by Enforcement Oversight Committee)
 - (1) Possible Board adoption of revised Disciplinary Guidelines and Enforcement Procedures
 - c. Strategic Plan report
 - d. Executive Officer's activity report
 - e. Other informational items

CLOSED SESSION**(Authorized by Sections 11126(a)(1), 11126(c)(1), and 11126(e)(1) of the Government Code)**

The Mission of the Board for Geologists and Geophysicists is to Continuously Enhance the Quality, Significance, and Availability of Geological and Geophysical Services Offered to the People of California

- 10:00** 7. Discussion of personnel matters, examination procedures and results, and pending litigation (as needed) (Board President) (Possible action)

OPEN SESSION

- 10:15** 8. Report on results of Closed Session (Board President) (Action)
- 10:20** 9. Report on National Association of State Boards of Geology (ASBOG) Annual Meeting in Biloxi, Mississippi (Copelan) (Possible action)
- 10:45** 10. Technical Advisory Committee report (Sawyer) (Possible action)
- a. Report on November 1, 2002, TAC meeting
 - b. Recommendation to Board of potential regulation changes
 - (1) Section 3003(d), definition of "Professional Geological Work"
 - (2) Section 3065(e), licensee reporting of substandard work
 - c. Update on Forest Practice Technical Advisory Committee activities
 - d. Other TAC informational items
- 11:15** 11. Legislative Committee report (Isham) (Possible action)
- a. Senate Bill 2025 (Figueroa)
 - b. Other Legislative Committee informational items
- 11:30** 12. Examination Committee report (Hector) (Possible action)
- a. Report on November 15, 2002, Examination Committee meeting
 - b. Other Examination Committee informational items
- 11:45** 13. Report from Board attorney on status of assignments (Duke/Chang) (Possible action)
- 1:15** 14. Establish agenda for January 31, 2003, Board meeting with notification that items must be submitted to Board office no later than three weeks prior to the meeting date (Board President) (Possible action)
- 1:30** 15. Announcements/Activities of Board Members (Board President) (Possible action)
- 1:45** 16. Adjourn meeting (Board President) (Action)

Lunch Breaks from 12:00 Noon to 1:15 P.M. (approximate)

Board meetings are open to the public and are held in barrier-free facilities in accordance with the Americans with Disabilities Act. Noted times are approximate and may change. For further information, please contact:

**Paul Sweeney, Executive Officer
2535 Capitol Oaks Drive, Suite 300A
Sacramento, CA 95833-2926
(916) 263-2113**

Mission

Board for Geologists and Geophysicists

The mission of the Board for Geologists and Geophysicists (Board) is to continuously enhance the quality, value and availability of geological and geophysical services offered to the people of California. The Board was established in 1969 and is part of the Department of Consumer Affairs. As a semiautonomous regulatory agency, the Board sets its own policies, procedures, rules and regulations and operates under the administrative oversight of the Department of Consumer Affairs. The Board is responsible for enforcing the provisions of the Geologist and Geophysicist Act and its regulations (Bus. & Prof. Code sec. 7800 et seq.; Title 16 Calif. Code of Regs. Sec. 3000 et seq.). The Board carries out its responsibilities through examination, licensure and regulation to ensure that geologists and geophysicists are licensed to practice within the standards of the professions.

Public Meetings

The Board regularly holds public meetings to obtain testimony and information from concerned and affected parties and to make decisions after considering the recommendations made by Board Members, Committee Members or by the Executive Officer. The Board will vote only on matters listed on the agenda. Agenda items are numbered for identification purposes only and will not necessarily be considered in the order listed. The Board may also give direction to the Executive Officer on any matter discussed during the meeting.

The Board's meetings are governed by the Bagley-Keene Open Meeting Act. The Board is required to (1) publish an agenda at least ten (10) days in advance of any meeting, (2) describe in the agenda specific items to be transacted or discussed, and (3) refuse to add an item to the agenda without an amended notice that is published ten (10) days prior to the meeting. In addition, the Bagley-Keene Open Meeting Act includes other specific provisions about how meetings are to be announced and conducted.

Board meetings are open to the public and are held in barrier free facilities in accordance with the Americans with Disabilities Act. For additional information, requests, or assistance with any provisions of the Act, please contact the Board Office.

Information regarding Board meetings may be obtained by calling the Board office at (916) 263-2113. Copies of approved minutes may be obtained by writing the Board office at 2535 Capitol Oaks Drive, Suite 300A, Sacramento, CA 95833.

Conduct of Meeting

If you would like to comment on an item scheduled or to speak during the public comment period, please fill out a "Request to Speak" form and give it to a staff member. Each speaker is limited to a maximum of three minutes.

The Chairperson may also set time limits for each speaker at the beginning of a public hearing. You are encouraged to submit written comments and detailed information to the staff. The comments will be distributed to the Board members. Other material presented to the Board, as part of testimony (e.g., photographs, slides, charts, maps, diagrams, etc.) will be made part of the record and must be left with the Executive Officer. Photographs or slides of large exhibits are acceptable. All Board files, exhibits, and agenda material pertaining to items on the agenda will be made part of the record.

DO NOT DISCUSS ENFORCEMENT CASES WITH BOARD MEMBERS AT ANY TIME, INCLUDING BEFORE, DURING, OR AFTER A BOARD OR COMMITTEE MEETING BY EITHER WRITTEN, ORAL, ELECTRONIC OR ANY OTHER MEANS OF COMMUNICATION.

AUDIBLE ALARMS IN PAGERS, CELL PHONES, PALM PILOTS OR OTHER ELECTRONIC DEVICES DURING BOARD AND COMMITTEE MEETINGS ARE TO BE TURNED OFF. YOU WILL BE ASKED TO LEAVE THE MEETING IF YOUR DEVICE PRODUCES AN AUDIBLE SIGNAL DURING THE MEETING.

01/10/01